PUTNAM COUNTY 4-H EVENT/OPPORTUNITY:
2027 Jr. Fair Board (4-H/FFA Representative)

DATE/DEADLINE:
Applications are due to the OSU Extension Office in Putnam County by November 2, 2026 by 4:30 pm.

PROGRAM DESCRIPTION:
The Jr. Fair Board is a group of 4-H and FFA teens selected to assist in being responsible for Jr. Fair activities. As a result of participation, Jr. Fair Board will develop knowledge, skills, attitudes and aspirations needed for adult success, and the Putnam County Jr. Fair program will be strengthened and expanded. Roles and responsibilities of Jr. Fair Board Members include:

1. Representing the 4-H program with ideas for rules and guidelines for shows & activities.
2. Assist with weigh-in and tagging
3. Record keeping and reporting as a show secretary during livestock shows
4. Helping with the Jr. Fair Livestock Sale
5. Assisting with Coronation
6. Assisting with displays and booths
7. Helping with 4-H livestock judging
8. Reporting media and photographs to local newspapers and online.

REQUIREMENTS:
Must be a Putnam County 4-H or FFA Member and in good standing for the year serving as a Junior Fair Board member.
Must be a Freshman through Senior in High School.
Must be able to get transportation to meetings and events as needed.
Must sign Code of Conduct or Other Contract as directed by Jr. Fair Board.
If a member is absent for 3 full meetings or more, they will be removed from the group and their spot will be filled by another applicant.
First time applicants must submit a Reference Form/Advisor Recommendation

SELECTION PROCESS:
Members who complete application and fulfill application requirements **must call the Extension office and set up an interview time.** The interviews will be held on **November 3, 5 & 6.**
Members will be expected to answer questions regarding the current Jr. Fair Program and be prepared to talk about improvements they would like to make.

MEETING DATES/TIME/FREQUENCY
Jr. Fair Board generally meets January through June on the third Thursday of the month from 6:00 PM till 7:30 PM. Board members are expected to attend a set number of meetings and meet the minimum requirements to stay on the board.

TO APPLY:
- ❑ Complete an application form and send/drop off to the Extension office on or before the deadline
- ❑ Call the Putnam County Extension Office (419-523-6294) to set up an interview time.

Putnam County Jr. Fair Board Application

Due: November 2, 2026

Call Extension Office for an Interview Time. Interviews will be held on November 3, 5 & 6
Please return to: OSU Extension, Putnam County, 1206 E. Second Street, Ottawa, OH 45875

Name: _____ Age as of January 1st _____

Complete Mailing Address: _____

Email: _____

Cell Phone Number _____ School District: _____

4-H Club and/ or FFA Chapter _____
(If in both, please list both)

# of years in 4-H _____ # of years in FFA _____ School Grade _____

1. **4-H Club/FFA Chapter Participation and/or Leadership Experience**

List all the activities in which you have participated through your organizations (Ex: Camp, Jr. Leaders, Demonstrations, Safety Speeches, Judging Teams. Community Service, and District and/or State Activities. List responsibilities and leadership roles, you have had in your organizations

Activity	Describe Accomplishment/Year

2. **Church/School/Community**

Describe your participation in Church. School, and/or Community Activities:

Organization	Office and/or Responsibilities

3. **What qualities, strengths or personal attributes do you possess that would benefit the Junior Fair Board?**

_____

_____

_____

_____

_____

4. **Please attach a paragraph explaining why you would like to be a member of the Putnam County Jr. Fair Board and what you can contribute.**

5. **<u>Employment/Other Commitments</u>**

   It is important that selected Jr. Fair Board applicants can attend all the meetings. If selected, make attendance at Junior Fair Board meetings a priority. Reminder that meetings are usually third Thursday from January to June of the current year.

   Please provide a brief schedule of the activities (along with time commitments) that you may have going on that could interfere with Junior Fair Board calendar (include work, band, sports, musical, dance, etc.)

   _____

   _____

   _____

   _____

6. **Theme ideas for the upcoming Fair Parade**

   _____

How many years have you applied for a Jr. Fair Board position in the past and have not been chosen? _____.

You must submit 1 advisor reference form with your application. Forms cannot be filled out by a parent/ family related advisor

All applicants must take part in an interview. Interviews will be held in November. Please call the office (419-523-6294) to set up your interview date and time.

Applicants Signature _____ Date _____

Reference Form/ Advisor Recommendation

_____ is applying for (Select all that apply)

Camp Counselor **Junior Fair Board** **Putnam County Junior Fair Royalty**

The selection committee would like your input about the qualities of the applicant. The information you include will not be shared with the applicant. Please complete this reference form based on *your* knowledge and/or observations. Thank you for your help.

1. Please mark how you would evaluate the applicant's qualities, using this scale:

	Excellent	**Good**	**Fair**	**Poor**	**Not Known**
Responsibility					
Communication skills					
Respect for others					
Dependability					
Enthusiasm					
Flexibility					
Patience					
Initiative					
Resourcefulness					
Ability to work with children (age 5-10)					
Ability to work with children (ages 11-14)					
Ability to work with other teens					
Ability to work with adults					

2. Please describe their 4-H Club work or other community involvement

_____

3. Examples of leadership & responsibilities in activities & groups (Club officer, committee chair, etc.)

_____

4. Attendance/participation in Meeting/Activities

_____

5. Completion of 4-H project work and or related assignments

_____

6. Please write any additional comments here:

Printed Name: _____ Signature: _____

Relationship to Applicant:_____ Date: _____

Email: _____ Phone: _____

Please return no later than November 2, 2026

OSU Extension, Putnam County - 1206 East Second Street Ottawa, Ohio 45875 faes-putnamextension@osu.edu